

1 BILL NO. S-92-01-*34*

2 SPECIAL ORDINANCE NO. S-38-92

3 AN ORDINANCE approving the awarding
4 of Reference #1595 by the City of
5 Fort Wayne, Indiana, by and through
6 its Department of Purchasing and
STEUBEN PRINTING COMPANY; CUMMINS
PRINTING COMPANY, INC.; AND HERRERO
PRINTING COMPANY for the Parks and
Recreation Department.

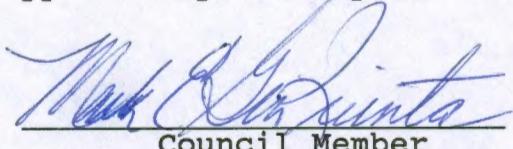
7
8 NOW, THEREFORE, BE IT ORDAINED BY THE COMMON COUNCIL
9 OF THE CITY OF FORT WAYNE, INDIANA;

10 SECTION 1. That Reference #1595 between the City of
11 Fort Wayne, by and through its Department of Purchasing
12 and STEUBEN PRINTING COMPANY; CUMMINS PRINTING COMPANY,
13 INC.; AND HERRERO PRINTING COMPANY for the Parks and
14 Recreation Department, respectfully for:

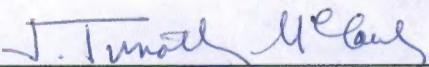
15 the printing of various catalogs and
16 brochures for the Parks and
17 Recreation Department;

18 involving a total cost of Twenty-Four Thousand Three
19 Hundred and 70/100+/- Dollars (\$24,300.70+/-) - (STEUBEN -
\$18,366.70+/-; CUMMINS - \$1,467.00+/-; HERRERO -
\$4,467.00+/-), all as more particularly set forth in said
20 Reference #1595 which is on file in the Office of the
21 Department of Purchasing, and is by reference incorporated
22 herein, made a part hereof, and is hereby in all things
23 ratified, confirmed and approved.

24 SECTION 2. That this Ordinance shall be in full
25 force and effect from and after its passage and any and
26 all necessary approval by the Mayor.

27
28 
29 Council Member

30 APPROVED AS TO FORM
31 AND LEGALITY

32 
33 J. Timothy McCaulay, City Attorney

REF. NO.:

1595

DEPT:

PARK DEPARTMENT

DATE:

01/23/92

ITEM/SERVICE:

PRINTING

PURCHASING INFORMATION

ADVERTISED BID:

YES

DATES ADVERTISED:

11/30/91 & 12/07/91

OPENING DATE:

12/19/91

WRITTEN QUOTE:

NO

DUE DATE:

VERBAL QUOTE:

NO

SINGLE SOURCE:

NO

NO. OF VENDORS NOTIFIED:

29

NO. OF VENDORS RECEIVING BID:

12

NO. OF VENDORS RETURNING BID:

3

NO. OF VENDORS DISQUALIFIED:

3

NO. OF VENDORS NOT RESPONDING:

26

DATE SENT TO DEPT FOR RECOMM:

01/22/92

DATE RECOMMENDATION REC'D IN PURCH 01/23/92

COUNCIL INFORMATION DATES SENT EXTENSION DATES

DATE INFO SENT TO LAW DEPT:

01/23/92

INTRODUCTION DATE:

01/28/92

DISCUSSION DATE:

02/04/92

PASSAGE DATE:

02/11/92

ORDINANCE NO:

AMOUNT APPROVED AND/OR SPENT
LAST YEAR:

REFERENCE NO. 1595
PRINTING
PARK DEPARTMENT

DESCRIPTION	THE PAPERS	CUMMINS	SUPERIOR	STEUBEN	HERRERO
FUN TIMES CATALOG	\$19,377.00	\$30,563.00	\$21,800.00	\$17,554.00	N/B
CHILDRENS BROCHURE	\$2,085.00	\$798.00	\$2,298.00	\$1,187.00	\$1,800.00
DAY CAMP BROCHURE	\$974.00	\$669.00	\$992.00	\$713.50	\$763.00
REGISTRATION FORMS	\$288.00	\$208.00	\$343.00	\$284.90	\$172.00
ANNUAL REPORT	N/B	\$1,098.00	N/B	\$812.70	\$895.00
SENIOR NEWSLETTER	\$2,583.00	\$3,234.00	N/B	\$3,036.00	\$2,495.00
SENIOR NEWSLETTER	\$4,241.00	\$5,034.00	N/B	\$4,356.00	\$4,295.00



STEUBEN PRINTING COMPANY

PO Box 180, 1007 S Wayne Street, Angola, IN 46703 (219) 665-3063 Fax (219) 665-7184

January 16, 1992

Ms Phyllis Davis
Purchasing Department
City Building
Fort Wayne, IN 46802

Dear Ms Davis,

It has come to our attention through a conversation with Jill Decker at Fort Wayne Parks & Recreation, that although we failed to comply with form 95 of the bidding package, there is a possibility of our re-entering the bidding.

Since our initial bid, we have received confirmation on the purchase of some equipment(i.e. a stitcher trimmer) and with the re-alignment of our press, we are able to cut our costs considerably more. We, therefore, would like to pass that savings on to you with a new bid per the attached sheet.

Sincerely

Bill Olmstead, Commerical Sales Manager

PURCHASING

1992 JAN 17 PM 2:30

RECEIVED



Steuben PRINTING Company

PO Box 180, 1007 S Wayne Street, Angola, IN 46703 (219) 665-3063 Fax (219) 665-7184

January 16, 1992

Ft. Wayne Parks & Recreation
1 East Main St.
Ft. Wayne IN 46802

RE: QUOTE

DESCRIPTION: Program Catalog - 3 Issues

QUANTITY: 50,000 per issue (Total 150,000)

STOCK: 50# White Offset

SIZE: 2 Issues - 24 Pages Including Cover
1 Issue - 32 Pages Including Cover
Finished Size 8 1/4 x 10 3/4

PRE-PRESS: Full composition Including 4 Color Separations
On Cover (front & back), Typesetting, Photo
Reduction/Cropping, Placement of Art Work

PRESS: Black Plus 3 Color Cover (Front/Back/Center)
Remaining Pages Black Plus One Color

BINDERY: Saddle Stitched and Trimmed 3 Sides

SHIPPING: Delivered to Fort Wayne Parks & Recreation Dept.

SPECIAL CONDITIONS: NET 30 DAYS

PRICE:	<u>24 pg - 50,000</u>	<u>32 pg - 50,000</u>
	\$5138.00/Issue	\$7278.00/Issue

2 Issues @ 24 Pages -	<u>\$10,276.00</u>
1 Issue @ 32 Pages -	<u>7,278.00</u>
Total -	<u>\$17,554.00</u>

PRESENTED BY:

Bill Olmstead, Commercial Sales Manager

STEUBEN PRINTING COMPANY

December 16, 1991

Ft. Wayne Parks & Recreation
1 East Main St
Ft. Wayne, IN 46802

Atten: Jill Decker

ITEM/DESCRIPTION	quantity	PRICE
1992 Fun Times Catalog	150,000	\$24070.00
1992 Children's Brochure	16,000	1187.00
1992 Day Camp Brochure	15,000	713.50
Registration Forms	5,000	284.90
1992 Annual Report	120	812.70
Senior Center Newsletter/No Typesetting	14,400	3036.00
Senior Center Newsletter/With Typesetting	14,400	4356.00

Presented By:



Bill Olmstead, Commercial Sales Manager



ESTIMATE

by Cummins
Printing Company, Inc.

3233 South Lafayette
Fort Wayne, Indiana 46806
(219) 745-4938
FAX: 745-4930

DATE: January 21, 1992

FILE: C121

TO: City of Fort Wayne / Dept. of Purchases

DESCRIPTION: Parks & Recreation "Fun Times" catalogs
2 Issues - 24 page self cover with saddle stitch
1 Issue - 32 page self cover with saddle stitch
SIZE: 8.25 x 10.75

QUANTITY: 50,000 each issue

STOCK: 50# White Offset

INK COLOR: 8 pages of 4 color process & balance 2 color

PREPARATION: We prepare camera ready art

PROOF: Silverprint

DELIVER TO: Customer - Carton packed

PRICE: 24 pages ... \$ 9,289.00 (each issue)
32 pages ... 11,985.00

THANK YOU,

A handwritten signature in black ink, appearing to read "Bruce Griffey".

Bruce Griffey



ESTIMATE

3233 South Lafayette

Fort Wayne, Indiana 46806

(219) 745-4938

FAX: 745-4930

DATE: January 21, 1992

FILE: C1219

TO: City of Fort Wayne / Dept. of Purchases

DESCRIPTION: 1992 Parks & Recreation Annual Report
45 sheets + cover, GBC bound

SIZE: 8.5" x 11"

QUANTITY: 120

STOCK: 65# White Linen Cover & 50# White Offset

INK COLOR: 1 PMS color throughout

PREPARATION: Camera ready line art provided

PROOF: Silverprint

DELIVER TO: Customer - Cartons

PRICE: \$1,098.00

THANK YOU,


Bruce Griffey



ESTIMATE

3233 South Lafayette

Fort Wayne, Indiana 46806

(219) 745-4938

FAX: 745-4930

DATE: January 21, 1992

FILE: C1219-1

TO: City of Fort Wayne / Dept. of Purchases

DESCRIPTION: 1992 Parks & Recreation Day Camp Brochure

SIZE: 11 x 17 folds to 8.5 x 11

QUANTITY: 15,000

STOCK: 60# Colored Offset

INK COLOR: 1 PMS color, 2 sides

PREPARATION: Camera ready art provided

PROOF: Silverprint

DELIVER TO: Customer - Cartons

PRICE: \$669.00

THANK YOU,

Bruce Griffey



ESTIMATE

3233 South Lafayette

Fort Wayne, Indiana 46806

(219) 745-4938

FAX: 745-4930

DATE: January 21, 1992

FILE: C1218-1

TO: City of Fort Wayne / Dept. of Purchases

DESCRIPTION: Senior Citizens Newsletter - 6 issues annually
12 pages with saddle stitch

SIZE: 3 sheets 11 x 17 folded to 8.5 x 11 (1 Green & 2 White)

QUANTITY: 2,400 per issue

STOCK: 60# White Offset & 60# Green Springhill Offset

INK COLOR: Black throughout

PREPARATION: Camera ready art provided or we typeset copy as option

PROOF: Silverprint

DELIVER TO: Customer - Cartons

PRICE: Print \$539.00 per issue
Typesetting ... 300.00 " " (\$25.00 per page)

THANK YOU,

Bruce Griffey



ESTIMATE

3233 South Lafayette
Fort Wayne, Indiana 46806
(219) 745-4938
FAX: 745-4930

DATE: January 21, 1992

FILE: C1218-2

TO: City of Fort Wayne / Dept. of Purchases

DESCRIPTION: 1992 Parks & Recreation Children's Brochure

SIZE: 11 x 25 folds to 8.5 x 11

QUANTITY: 16,000

STOCK: 70# Scott or Springhill Offset, choice of color

INK COLOR: 1 PMS color, 2 sides

PREPARATION: Camera ready art provided

PROOF: Silverprint

DELIVER TO: Customer - Cartons

PRICE: \$798.00

THANK YOU,

A handwritten signature in black ink, appearing to read "Bruce".

Bruce Griffey



ESTIMATE

3233 South Lafayette
Fort Wayne, Indiana 46806

(219) 745-4938
FAX: 745-4930

DATE: January 21, 1992

FILE: C1217

TO: City of Fort Wayne / Dept. of Purchases

DESCRIPTION: Parks & Recreation Forms

SIZE: 7 x 4

QUANTITY: 5,000 sets

STOCK: 3 Part NCR - White, Canary, Pink

INK COLOR: Black

PREPARATION: Camera ready art provided

PROOF: Silverprint

DELIVER TO: Customer - Carton packed

PRICE: \$208.00

THANK YOU,

Bruce Griffey

Hernero

PRICE SHEET

ITEM/DESCRIPTION	QUANTITY	PRICE
1992 FUN TIMES CATALOG	150000	\$ <u>NO B.D</u>
1992 CHILDREN'S BROCHURE	16000	\$ <u>NO B.D</u>
1992 DAY CAMP BROCHURE	15000	\$ <u>763.00</u>
REGISTRATION FORMS	5000	\$ <u>172.00</u>
1992 ANNUAL REPORT	120	\$ <u>895.00</u>
SENIOR CENTER NEWSLETTER-NO TYPESETTING	14400	\$ <u>2495.00</u>
SENIOR CENTER NEWSLETTER-WITH TYPESETTING	14400	\$ <u>4295.00</u>

Desktop Publishing by
Hernero printing

6125 MAX \$
B.D
306.25 B.D
Cust. Chck

Read the first time in full and on motion by Gia Quinta, seconded by Debrett, and duly adopted, read the second time by title and referred to the Committee on Finance (and the City Plan Commission for recommendation) and Public Hearing to be held after due legal notice, at the Common Council Conference Room 128, City-County Building, Fort Wayne, Indiana, on 1/28/92, the 19 day of January, at 10:00 o'clock A.M., E.S.T.

DATED: 1-28-92

Sandra E. Kennedy
SANDRA E. KENNEDY, CITY CLERK

Read the third time in full and on motion by Gia Quinta, seconded by Edmonds, and duly adopted, placed on its passage. PASSED LOSE by the following vote:

	AYES	NAYS	ABSTAINED	ABSENT
<u>TOTAL VOTES</u>	<u>8</u>			<u>1</u>
<u>BRADBURY</u>	<u>✓</u>			
<u>EDMONDS</u>	<u>✓</u>			
<u>GiaQUINTA</u>	<u>✓</u>			
<u>HENRY</u>	<u>✓</u>			
<u>LONG</u>	<u>✓</u>			
<u>LUNSEY</u>	<u>✓</u>			
<u>RAVINE</u>				<u>✓</u>
<u>SCHMIDT</u>	<u>✓</u>			
<u>TALARICO</u>	<u>✓</u>			

DATED: 2-11-92

Sandra E. Kennedy
SANDRA E. KENNEDY, CITY CLERK

Passed and adopted by the Common Council of the City of Fort Wayne, Indiana, as (ANNEXATION) (APPROPRIATION) (GENERAL)
(SPECIAL) (ZONING) Ordinance ORDINANCE RESOLUTION NO. S-33-92
on the 11 day of Feb., 1992

Sandra E. Kennedy
SANDRA E. KENNEDY, CITY CLERK

(SEAL)
Thomas E. Henry
PRESIDING OFFICER

Presented by me to the Mayor of the City of Fort Wayne, Indiana, on the 13 day of Feb., 1992,
at the hour of 11:30 o'clock A.M., E.S.T.

Sandra E. Kennedy
SANDRA E. KENNEDY, CITY CLERK

Approved and signed by me this 20th day of February,
1992, at the hour of 8:30 o'clock A.M., E.S.T.

Paul Helmke
PAUL HELMKE, MAYOR

BILL NO. S-92-01-34

REPORT OF THE COMMITTEE ON FINANCE

MARK E. GIAQUINTA, CHAIRMAN
CLETUS R. EDMONDS, VICE CHAIRMAN
LUNSEY, LONG, RAVINE

WE, YOUR COMMITTEE ON FINANCE TO WHOM
WAS REFERRED AN (ORDINANCE) (RESOLUTION) approving the
awarding of Reference #1595 by the City of Fort Wayne, Indiana,
by and through its Department of Purchasing and STEUBEN PRINTING
COMPANY; CUMMINS PRINTING COMPANY, INC.; AND HERRERO
PRINTING COMPANY for the Parks and Recreation Department

HAVE HAD SAID (ORDINANCE) (RESOLUTION) UNDER CONSIDERATION
AND BEG LEAVE TO REPORT BACK TO THE COMMON COUNCIL THAT SAID
(ORDINANCE) (RESOLUTION)

DO PASS

DO NOT PASS

ABSTAIN

NO REC

DATED:

Sandra E. Kennedy
City Clerk

DIGEST SHEET

TITLE OF ORDINANCE: Special

DEPARTMENT REQUESTING ORDINANCE: Purchasing

SYNOPSIS OF ORDINANCE: An ordinance approving the award of Reference No. 1595 for the printing of various catalogs and brochures for the Park Department. This was sent out to bid without any qualified response. Per State Statute 36-1-9-3 section h, the Purchasing Director went on the open market and solicited prices from five (5) vendors. Those vendors were: Steuben Printing, Cummins Printing, Herrero Printing, Superior Business Forms and The Papers Inc.

IF NOT LOWEST, WHO WAS AND WHY WERE THEY NOT AWARDED:

EFFECT OF PASSAGE: Allows the general public to become aware of the various programs the park department offers.

IF REPLACEMENT, WHAT NECESSITATES:

EFFECT OF NON-PASSAGE: Attendance and revenue from these programs would drop dramatically if the Park Department could not print these promotional materials.

MONIES INVOLVED:	Steuben Printing	\$18366.70+/-
	Cummins Printing	\$ 1467.00+/-
	Herrero Printing	\$ 4467.00+/-
ACCOUNT INFO:	Park Department	121-121-R410-4331
		121-121-A100-4331
		121-121-R430-4331

PRICE AGREEMENT: YES

S-92-01-34

PURCHASE ORDER: NO

SOURCE OF FUNDING: Park Department

PRIOR APPROVAL: No DATE:
(IF APPLICABLE)